

- 9.7 The duly affirmed applicant's Statutory Declaration (the Statutory Declaration can be done before a Commissioner for Oaths [at a fee](#) at any law firm).
- 9.8 Letter of authorisation (stating the document to collect, the name and IC number of the authorised person)

We will not release the certificate to the authorised party if he/she fails to bring any of the above documents.

## 10 Can I apply for an extract Inheritance Certificate?

You may apply for an extract only if there is an existing certificate in our record. Please log on to [www.syariahcourt.gov.sg](http://www.syariahcourt.gov.sg) and click "Request for Certificate Extract for Inheritance Certificate".

You may collect the certificate within 14 days from the date of your online application, failing which the application will expire.

You will need to bring the following documents (both original and photocopy) during collection:

- 10.1 Your Identity card / Passport
- 10.2 Fees of \$34 via NETS or CashCard only
- 10.3 An authorisation letter and the authorised person's identity card or passport (only if you are authorising someone to collect on your behalf)
- 10.4 The print-out of your online application acknowledgement page

## 11 If I want to know more about the Islamic laws on "Faraidh", who can I contact?

Syariah Court does not provide such advice. You may wish to log on to Muis website at [www.faraidh.sg](http://www.faraidh.sg) for more information or log on to [www.muis.gov.sg/faqs/FAQs\\_enquiry.aspx](http://www.muis.gov.sg/faqs/FAQs_enquiry.aspx) to submit your enquiry.

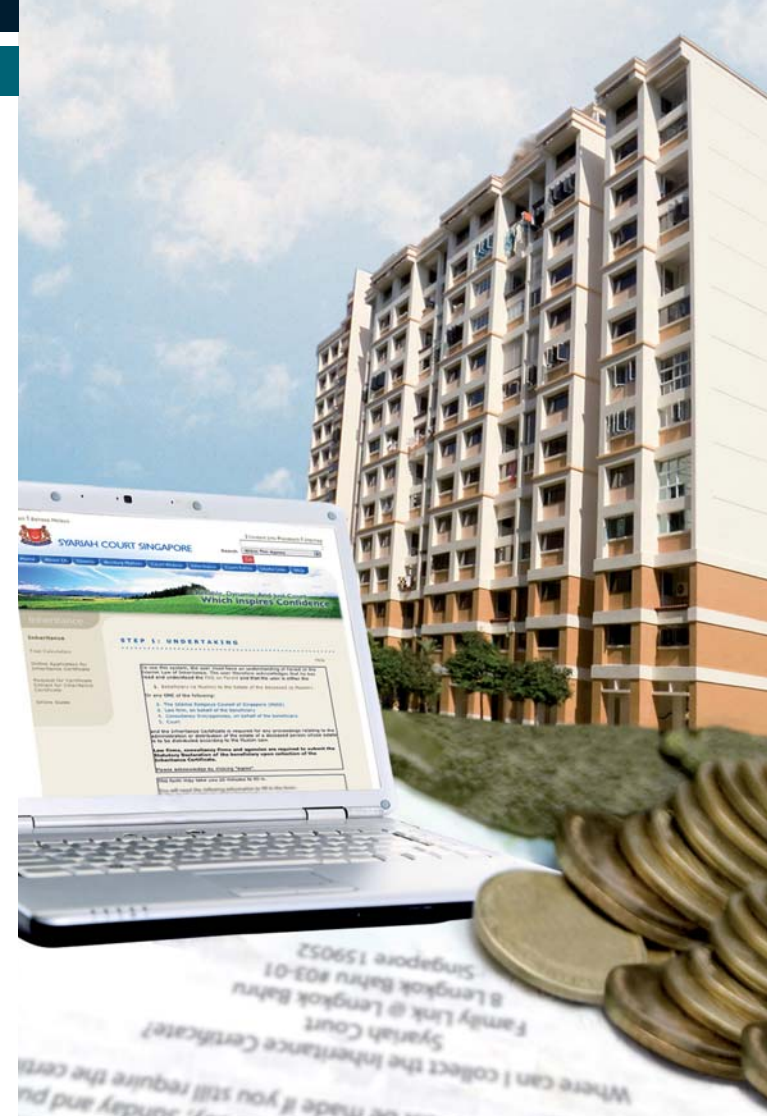
## 12 What if I do not agree with the division of the shares in the inheritance certificate?

Syariah Court is an adjudicating body and does not provide legal advice to the public. You may wish to approach a lawyer for advice. A list of lawyers maintained by the Law Society of Singapore can be found on this website: [www.lawsociety.org.sg](http://www.lawsociety.org.sg)

## SYARIAH COURT SINGAPORE

Family Link @ Lengkok Bahru  
8 Lengkok Bahru #03-01  
Singapore 159052

Tel: 6354 8371 • Fax: 6471 6051  
Website: [www.syariahcourt.gov.sg](http://www.syariahcourt.gov.sg)



# Application for an Inheritance Certificate

[www.syariahcourt.gov.sg](http://www.syariahcourt.gov.sg)

**SYARIAH COURT**  
SINGAPORE

Note: This pamphlet is for your general information only. If you require more detailed information, you are advised to contact a lawyer or our hotline at 6354 8371 for general enquiries.

# Application for an Inheritance Certificate

## 1 What is the purpose of applying for an Inheritance Certificate

The Inheritance Certificate facilitates the distribution of the deceased's estate according to Muslim law. It is required by the Public Trustee. It is also required by the Subordinate Courts when applying for Grant of Letters of Administration or Grant of Probate.

## 2 How can I apply for an Inheritance Certificate?

You may apply for an Inheritance Certificate online by visiting our website at [www.syariahcourt.gov.sg](http://www.syariahcourt.gov.sg). Please note that Syariah Court is the only institution that is empowered to issue Inheritance Certificate.

To apply, please click on "Inheritance" followed by "Online Application for Inheritance Certificate".

When providing information, please ensure that the deceased's name is correctly keyed in as reflected in the death certificate. Similarly, the beneficiaries' name and identity card number should be keyed in as reflected in their respective identity cards.

Entering the correct information is vital as the applicant will have to re-apply for a new certificate to reflect any amendments and is subject to payment of prescribed fees. You are strongly encouraged to read the online guide before proceeding with your application.

## 3 Who can apply for an Inheritance certificate?

The following persons / agencies may apply for an Inheritance Certificate:

- 3.1 Beneficiary (must be a Muslim who is 21 years old and above)
- 3.2 The Islamic Religious Council of Singapore (Muis)
- 3.3 A law firm (acting on behalf of the beneficiary)
- 3.4 Consultancy firm/agency (on behalf of the beneficiary)
- 3.5 A court of law

## 4 How can I find out who are entitled to the deceased's estate?

To know the beneficiaries of the deceased, you may do a quick check by visiting our website at [www.syariahcourt.gov.sg](http://www.syariahcourt.gov.sg). You may click on "Trial Calculation" and key in the information required. The system will advise you on who among your relatives are beneficiaries / non-beneficiaries of the deceased's estate. Do note that illegitimate children, adopted children / adoptive parents, step children / step parents and non-Muslim family members are not entitled to any shares of the deceased's estate.

## 5 Is there payment for the application of an Inheritance Certificate?

Successful application involves a fee of \$46. Payment must be made before the Inheritance Certificate is issued to the applicant.

Payment can be made by NETS or CashCard at Syariah Court, **after** 3 working days from the date of the online application (excluding Saturday, Sunday and public holiday).

## 6 When can I collect the Inheritance Certificate?

The Inheritance Certificate will only be issued to the applicant on the day of payment during the following hours:

Monday to Thursday	8.30am to 12.30pm 2.00pm to 5.00pm
Friday	8.30am to 12.00pm 2.30pm to 5.00pm
Saturday	8.30am to 12.30pm
Sunday & Public Holiday	Closed

Your online application will automatically expire if payment is not received within 14 days from the date of your application (includes Saturday, Sunday and public holiday). A fresh online application must be made if you still require the certificate.

## 7 Where can I collect the Inheritance Certificate?

Syariah Court  
Family Link @ Lengkok Bahru  
8 Lengkok Bahru #03-01  
Singapore 159052

## 8 What do I need to bring with me when I collect the inheritance certificate?

You must bring along the following documents (original and photocopy):

- 8.1 Your Identity card / passport
- 8.2 The print-out of your online application acknowledgement page
- 8.3 The deceased's death certificate
- 8.4 Documents to prove your relationship with the deceased (example birth certificate, marriage certificate, etc)
- 8.5 Fees of \$46 (NETS or CashCard only) - \$34 for the Inheritance Certificate and \$12 for the Statutory Declaration

We will not release the certificate if you fail to bring any of the above documents.

## 9 Can I authorise someone else to collect the inheritance certificate on my behalf?

Yes, you may. However, the certificate will only be released if the authorised person is able to produce the following documents (photocopy and original):

- 9.1 Your Identity card / passport
- 9.2 The authorised person's identity card / passport
- 9.3 The print-out of your online application acknowledgement page
- 9.4 The deceased's death certificate
- 9.5 Documentary proof of your relationship with the deceased (example birth certificate, marriage certificate, etc)
- 9.6 Fees of \$34 (NETS or CashCard only) for the Inheritance Certificate