

**IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE**

**REGISTRAR'S CIRCULAR NO. 1/2013**

**DUTY REGISTRAR**

A Duty Registrar will be available on the following days and times:

Mondays & Wednesdays: 10am to 12pm

3pm to 4.30pm

Tuesdays & Thursdays: 10am to 12pm

Solicitors who wish to see the Duty Registrar on urgent matters may make the request/appointment with the counter staff. When making the request/appointment, the solicitors must:

- (i) inform the counter staff of the nature of the matter and application to be made;
- (ii) as far as possible, file the applications to be made (where appropriate); and
- (iii) tender all necessary documents that will be referred to the Duty Registrar.

The counter staff will direct the solicitors to the appropriate chamber. A Notice will be placed in the counsels' waiting room if the Duty Registrar is not available.

The Duty Registrar has the discretion to reject the appointment if the matter is deemed not urgent.

We seek the cooperation of solicitors to comply with this Circular.

**Electronic Copy**  
**No signature required**

REGISTRAR  
SYARIAH COURT

12 August 2013